

ISU Form PBA-24A/E

Pre-Bid Site Visit Agenda / General Information

DATE: 5/23/2025
TIME: 10:00am
LOCATION: ISU Facilities Management Conference Room

Introduce Project: Indiana State University National Pan Hellenic Council Plaza, Bid Number B0028546

Architect/Engineer: METICULOUS

Main Contact: Esop McNair Architect Phone 317.926.1820 Cell 313.585.6637
E-mail emcnair@meticulousda.com

Introduce Owner's Team:

Bryan Duncan, Dir Capital Planning & Improvements 812-237-8195 e-mail bryan.duncan@indstate.edu
Mark Pupilli, Mechanical/Electrical Rep: 812-237-8185 e-mail mark.pupilli@indstate.edu
Pat Teeters, Contract Administrator: 812-230-6141 (cell) e-mail patrick.teeters@indstate.edu

Bidding Documents:

Bidding Documents are available for download on-line from the ISU Plan Room at
<http://www.indstateplanroom.com/> for \$5.50 which covers all downloads for that particular Project.
Note: Bidders must register for a free account the first time they access the website.

The Bid Documents may be ordered on CD (at a cost of \$7.50 per CD) or on paper copy (at applicable printing costs) from:
Rapid Reproductions, Inc. 812-238-1681
129 South 11th Street
Terre Haute, IN 47807

Forms for Bidding:

Refer to Section 00 10 10 Instructions to Bidders Part 3 for the forms required for Bidding and when they are due.

Submit Bids and other information to:

Office of the Procurement Department
Facilities Management and Procurement Building
951 Sycamore Walk
Terre Haute, Indiana 47809

Bid Date: **June 4, 2025** Time: **2:00pm into ISU Procurement**

There will be no in-person Public Bid Opening. The Bids will be opened at 2:15pm on the due date and read aloud via Teams conference call. For conference call access call 812-228-8187 and enter conference ID 549 905 257 followed by #.

Type of Bid: Single Prime

Award Date: Within seven (7) days or less

Base Bid

Construction of new Pan-Hellenic Plaza and Monument Wall as identified in the Bidding documents

Alternates:

Alternate No. 1: Provide seed in lieu of sod at all areas identified to receive Sod in the Bidding Documents

Alternate No. 2: All brick in lieu of Black Granite. Façade would be constructed of all brick and no black granite

Alternate No. 3: Provide raceway and wiring from the New Theater Building Panel LB to provide two (2) unswitched 120V convenience receptacle power as indicated on the drawings.

Allowances:

Allowance # 1: A \$15,000.00 Allowance shall be included in the Base Bid for Unforeseen Conditions and General Construction Contingency. It is solely at the discretion of the Architect/Engineer/Owner what costs may be applied to this Allowance.

Supplier/Subcontractor list: Appendix A, submit with Bid

Unit Prices: Appendix B, submit with Bid

Construction Dates:

The Contractor shall begin Work within seven (7) days after Award with all Work substantially completed within one hundred-fifty(150) calendar days. Final closeout shall be within sixty (60) calendar days thereafter. A warranty walk-thru may be held eleven (11) months from the date of substantial completion.

Tax Exempt (non profit)

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid or on any Application for Payment

Hours of Construction:

Normal 7:00am-4:00pm Afterhours maybe arranged with the Owner

Permits and fees:

Include with Bid

Asbestos or other hazardous materials:

None Anticipated; if suspicious material is encountered, stop work immediately in the area and contact the Owner for clearance or removal.

General Project Information and Requirements:

Site protection: See Specifications

Material storage: On-site or Off-site The Owner will pay for stored materials with photo documentation and proof of insurance on the storage facility

Parking: See Section 00 30 00 1.09 for requirements

Communication: Job Superintendent shall have a cellular phone.

Coordination With Owner: A minimum of 48 Hours prior notification of any closings, areas to be blocked off or utility shutdowns.

Smoking Policy: See Section 00 30 00 1.08 for Rules

MBE/WBE/VBE Participation:

Indiana State University is committed to diversity and non-discrimination in all aspects of its operations. Refer to Section 00 10 30 for full information and links to websites of MBE/WBE/VBE Firms, Each Prime contractor should actively solicit and include certified minority, women and veteran owned subcontractors in bid submissions if economically feasible.

The Minority, Women's and Veteran's Business Enterprise Participation Plan Section 00 10 40 shall be **submitted with the Bid** of all Bidders. This Participation Plan will be considered during the proposal evaluation process. A standalone editable (fill in the blanks) PDF file has been uploaded to the plan room with the Bidding Documents to aid the Bidders in the submission of this required form.

Mandatory Tier II Reporting (New dollar threshold)

Mandatory Tier II Reporting Requirement for Projects equal to or greater than **\$150,000.00**.

MBE/WBE/VBE utilization in the performance of this Contract must be reported with each Application for Payment using the ISU Business Diversity Spend Reporting Form for Construction/Renovation/Facilities Repair Projects
Compliance with Owner’s Mandatory Tier II Reporting Requirement is a condition for the approval of an Applications for Payment

Contact Mike Bonnett in ISU Procurement Department 812-237-3600 with any questions.

Additional Site Visits:

None Scheduled. The Bidders my visit the site at their discretion

Owner Comments:

- 1. It will not be possible for Contractors have concrete delivered directly to the jobsite.
- 2. All material will have to be transported to the job site from the parking lot north of the New Theater Building.

Consultant Comments:

- 1.

Contractor questions:

e.c. Electronic Project Folder