

ISU Form PBA-20A/E

Pre-Bid Site Visit Information

DATE: May 3, 2022
TIME: 10:00am
LOCATION: Public Safety Dispatch

Introduce Project: Public Safety Dispatch Remodel, Bid Number B0027821

Architect/Engineer: ISU Department of Facilities Management/R.E. Dimond and Associates

Main Contact: Scott Tillman Phone 812-237-8198 E-mail scott.tillman@indstate.edu
Other A/E Contacts: Dale Warner Phone 317-634-4672 E-mail dale.warner@redimond.com

Introduce Owner's Team:

Bryan Duncan, Dir Capital Planning & Improvements 812-237-8195 e-mail bryan.duncan@indstate.edu
Mark Pupilli, Mechanical/Electrical Rep: 812-237-8185 e-mail mark.pupilli@indstate.edu
Pat Teeters, Contract Administrator: 812-230-6141(cell) e-mail patrick.teeters@indstate.edu
Jeff Bellinger, Lieutenant ISU PD 812-237-5555 e-mail Jeff.Bellinger@indstate.edu
Michele Barrett, Chief of Police ISU PD 812-237-5555 e-mail Michele.Barrett@indstate.edu

Bidding Documents:

Bidding Documents are available for download on-line from the ISU Plan Room at <http://www.indstateplanroom.com/> for \$5.00 which covers all downloads for that particular Project. Note: Bidders must register for a free account the first time they access the website.

The Bid Documents may be ordered on CD (at a cost of \$7.50 per CD) or on paper copy (at applicable printing costs) from:
Rapid Reproductions, Inc. 812-238-1681
129 South 11th Street
Terre Haute, IN 47807

Forms for Bidding:

Refer to Section 00 10 10 Instructions to Bidders Part 3 for the forms required for Bidding and when they are due.

Submit Bids and other information to:

Office of the Purchasing Department
Facilities Management and Purchasing Building
951 Sycamore Street
Terre Haute, Indiana 47809

Bid Date: **May 11, 2022** Time: **Due 2:00pm**

There will be no in person Public Bid Opening. The Bids will be opened at 2:15pm on the due date and read aloud via Teams conference call. For conference call access call 812-228-8187 and enter conference ID 404 396 660 followed by the # sign.

Type of Bid: Single Prime

Award Date: Within seven (7) days or less

Alternates: No Alternates Requested

Allowances:

1. A \$1,500 Allowance shall be included in the Base Bid for the A/E to create "Record Drawings" as detailed in Section 01 77 00 Contract Closeout.
2. A \$10,000 Allowance shall be included in the Base Bid for Unforeseen Conditions and General Construction Contingency. It is solely at the discretion of the Architect/Engineer/Owner what costs may be applied to this Allowance.

Supplier/Subcontractor list: Appendix A, submit with Bid

Unit Prices: Appendix B, submit with Bid

Construction Dates:

The Contractor shall begin Work immediately after Award preparing submittals and procuring material. Actual Work shall begin the week of May 16, 2022 with all Work substantially completed by August 14, 2022. Final closeout shall be within thirty (30) calendar days thereafter. A warranty walk-thru will be held eleven (11) months from the date of substantial completion.

Tax Exempt (non profit)

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid or on any Application for Payment

Hours of Construction:

Normal 7:00am-4:00pm Afterhours maybe arranged with the Owner

Permits and fees:

Include with Bid

Asbestos or other hazardous materials:

None Anticipated; if suspicious material is encountered, stop work immediately in the area and contact the Owner for clearance or removal.

General Project Information and Requirements:

Site protection: See Specifications Section 01 50 10

Material storage: On-site in work area

Parking: See Section 00 30 00 1.08 for requirements

Communication: Job Superintendent shall have a cellular phone.

Fire Protection: See Section 00 30 00 1.10 C for requirements

Salvage: The Owner has the right of first salvage. The Owner will supply a list of any items, not slated for reuse, which the Owner wishes to salvage. All items to be salvaged will be delivered to a location on the ISU campus as directed by the Owner.

Coordination With Owner: A minimum of 48 Hours prior notification of any closings, areas to be blocked off or utility shutdowns.

Smoking Policy: See Section 00 30 00 1.07 for Rules

MBE/WBE/VBE Participation:

Indiana State University is committed to diversity and non-discrimination in all aspects of its operations. Refer to Section 00 10 30 for full information and links to websites of MBE/WBE/VBE Firms, Each Prime contractor should actively solicit and include certified minority, women and veteran owned subcontractors in bid submissions if economically feasible.

The Minority, Women's and Veteran's Business Enterprise Participation Plan Section 00 10 40 shall be **submitted with the Bid** of all Bidders. This Participation Plan will be considered during the proposal evaluation process. A standalone editable (fill in the blanks) PDF file has been uploaded to the plan room with the Bidding Documents to aid the Bidders in the submission of this required form.

Contact Mike Bonnett in ISU Purchasing Department 812-237-3600 with any questions.

Additional Site Visits:

None Scheduled. Contact Scott Tillman to schedule additional visits. Do not visit the site without scheduling.

Owner Comments:

1. The Dispatch center will remain open and operational for the duration of the Project. Access must be maintained.
2. It is critical that the phasing plan shown on the drawings be maintained.
- 3.
- 4.
- 5.
- 6.

R.E. Dimond Comments:

1. None at this time
- 2.
- 3.
- 4.
- 5.
- 6.

Contractor questions:

e.c. Electronic Project Folder