

ISU Form PBA-20

Pre-Bid Site Visit Information

DATE: May 19, 2022
TIME: 10:00am
LOCATION: At Jobsite

Introduce Project..... Career Center Office Renovation, Bid Number B0027832

Main Contact: Scott Tillman Phone 812-237-8198 Cell: 812-878-4251
E-mail scott.tillman@indstate.edu

Introduce Owner's Team...

Bryan Duncan, Dir Capital Planning & Improvements 812-237-8195 e-mail bryan.duncan@indstate.edu

Mark Pupilli, Mechanical/Electrical Rep: 812-237-8185 e-mail mark.pupilli@indstate.edu

Pat Teeters, Contract Administrator: 812-230-6141 (cell) e-mail patrick.teeters@indstate.edu

Bidding Documents:

Bidding Documents are available for download on-line from the ISU Plan Room at <http://www.indstateplanroom.com/> for \$5.00 which covers all downloads for that particular Project. Note: Bidders must register for a free account the first time they access the website.

The Bid Documents may be ordered on CD (at a cost of \$7.50 per CD) or on paper copy (at applicable printing costs) from:

Rapid Reproductions, Inc. 812-238-1681
129 South 11th Street
Terre Haute, IN 47807

Forms for Bidding:

Refer to Section 00 01 30 Bid Request Page 3 paragraph 1 FORMS FOR BIDDING

Submit Bids and other information to:

Office of the Purchasing Department
Facilities Management and Purchasing Building
951 Sycamore Street
Terre Haute, Indiana 47809

Bid Date: May 26, 2022 Time: Due 2:00pm

There will be no in person Public Bid Opening. The Bids will be opened at 2:15pm on the due date and read aloud via Teams conference call. For conference call access call 812-228-8187 and enter conference ID 717 587 612 followed by #.

Type of Bid: Single Prime

Award Date: Within seven (7) days or less

Alternates:

No Alternates

Allowances:

A \$5,000.00 Allowance shall be included in the Base Bid for Unforeseen Conditions and General Construction Contingency. It is solely at the discretion of the Architect/Engineer/Owner what costs may be applied to this Allowance. Any unused Allowance monies shall be returned to the Owner at Project closeout by Change Order..

Supplier/Subcontractor list: Bid Request Instructions to Bidders items 11 & 12, submit with Bid

Unit Prices: No Unit Prices

Construction Dates:

The Contractor shall begin Work within seven (7) days after Award with all Work substantially completed within forty-five (45) calendar days. Final closeout shall be within thirty (30) calendar days thereafter. A warranty walk-thru will be held eleven (11) months from the date of substantial completion

Tax Exempt (non profit)

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid or on any Application for Payment

Hours of Construction:

Normal 7:00am-4:00pm Afterhours maybe arranged with the Owner

Permits and fees:

Include with Bid

Asbestos or other hazardous materials:

None Anticipated; if suspicious material is encountered, stop work immediately in the area and contact the Owner for clearance or removal.

General Project Information and Requirements:

Site protection: See Specifications

Material storage: On-site

Parking: See Section 00 30 00 1.07 for requirements

Communication: Job Superintendent shall have a cellular phone.

Fire Protection: See Section 00 30 00 1.09 C for requirements

Salvage: The Owner has the right of first salvage. The Owner will supply a list of any items, not slated for reuse, which the Owner wishes to salvage. All items to be salvaged will be delivered to a location on the ISU campus as directed by the Owner.

Coordination With Owner: A minimum of 48 Hours prior notification of any closings, areas to be blocked off or utility shutdowns.

Smoking Policy: See Section 00 30 00 1.06 for Rules

MBE/WBE/VBE Participation:

Indiana State University is committed to diversity and non-discrimination in all aspects of its operations. Refer to Section 00 10 30 for full information and links to websites of MBE/WBE/VBE Firms, Each Prime contractor should actively solicit and include certified minority, women and veteran owned subcontractors in bid submissions if economically feasible.

The Minority, Women's and Veteran's Business Enterprise Participation Plan Section 00 10 40 shall be **submitted with the Bid** of all Bidders. This Participation Plan will be considered during the proposal evaluation process. A standalone editable (fill in the blanks) PDF file has been uploaded to the plan room with the Bidding Documents to aid the Bidders in the submission of this required form.

Contact Mike Bonnett in ISU Purchasing Department 812-237-3600 with any questions.

Additional Site Visits

None Scheduled. Contact Scott Tillman 812-878-4251 to schedule additional visits.

