

ISU Form PBA-18/A/E

Pre-Bid Conference Agenda / Information

DATE: June 10, 2020
TIME: 10:00am
LOCATION: Skype meeting/conference call
Skype and Conference call instructions:

Link to Skype at <https://meet.lync.com/browningday.com/jyoung/VF4BG1AU> For audio only conference call, call 317-643-6269 and when prompted enter the Conference ID 903640854 followed by the #.

Introduce Project: Indiana State University – Dreiser Hall Renovation, Bid Number B0027086

Architect/Engineers: Browning Day, R.E. Dimond, VS Engineering, Design 27

Main Contact: Jonathan Young, Browning Day Cell 317-432-5936 E-mail jyoung@browningday.com
Other A/E Contacts:

MEPT: Dale Warner, R.E. Dimond Office 317-634-4672 E-mail dale.warner@redimond.com

Introduce Owner's Team:

Bryan Duncan, Dir Capital Planning & Improvements 812-237-8195 e-mail bryan.duncan@indstate.edu
Seth Porter, Project Manager 812-237-8184 e-mail seth.porter@indstate.edu
Mark Pupilli, Mechanical/Electrical Rep: 812-237-8185 e-mail mark.pupilli@indstate.edu
Scott Tillman, Campus Architect 812-237-8198 e-mail scott.tillman@indstate.edu
Pat Teeters. Contract Administrator: 812-230-6141(cell) e-mail patrick.teeters@indstate.edu

Bidding Documents:

The Bid Documents are available for download on-line at the ISU Plan Room website <http://www.indstateplanroom.com/> (Download of Bid Documents is free).

Note: Bidders must register for a free account the first time they access the website.

The Bid Documents may be ordered on CD (at a cost of \$7.50 per CD) or on paper copy (at applicable printing costs) from:

Rapid Reproductions, Inc. 812-238-1681
129 South 11th Street
Terre Haute, IN 47807

Forms for Bidding:

Refer to Section 001010 Instructions to Bidders Part 3 for the forms required for Bidding and when they are due.

Submit Bids and other information to:

Due to concerns for Coronavirus (COVID-19) Proposals shall be received between 1:30pm and 2:00pm local time July 1, 2020 in the lobby at the Indiana State University, Facilities Management and Purchasing Building, 951 Sycamore Street, Terre Haute, Indiana 47809. Bidders shall drop off their Bids and immediately leave the area. Do not linger in the area waiting for the Bid Opening. If you wish to submit your Bid prior to 1:30pm call 812-237-3600 to schedule someone to meet you at the main entrance door to accept your Bid. Bids will be opened and read via skype conference call at **2:30pm** Local time **July 1, 2020**. See Section 001010 Instructions to Bidders 1.01.B for additional information for submission of Bids.

Interested Bidders may “attend” the Bid opening via conference call on this date and time by calling 1-812-237-5920 and when prompted enter the Conference ID 6567905 followed by the #.

Type of Bid: Single Prime

Award Date: If Bids come in as anticipated the week of July 6, 2020

Alternates:

Alternate #1 – Add materials and labor for the operable function of the exterior replacement windows.

Alternate #2 – Add the materials and labor for wood paneling at the east face of the West Corridor 220 (on the second floor) and West Corridor 339 (on the third floor).

Alternate #3 – Add material and labor for the masonry restoration. Refer to Building Elevation Drawings for areas of Restoration

Alternate #4 – Add materials and labor for pipe grid, curtain, mirror, and associated theatrical lighting in Room 016 – Performance and Technology Lab. All power infrastructure and rough ins are part of base bid.

Alternate #5 – Add materials and labor associated with opening up Stair #2. This would include demolition of existing wall, installation of storefront at 1st floor, installation of guard rail at 2nd and 3rd floors, finishing of stair stringer, and all other associated work.

Alternate #6 – Add materials and labor for select areas of glazed wall system on 1st and 3rd floors.

Alternate #7 – Add materials and labor for reroofing work. This would include demolition of existing ballasted roof system down to decking; demolition of coping and flashing; demolition of select rooftop equipment; and installation of new membrane roof system with associated flashings and copings.

Alternate #8 – Add materials and labor for new stage lift. This would include demolition of existing structure under stage; installation of lift unit; detailing around lift opening in stage. All power infrastructure and rough ins are part of base bid.

Allowances:

A \$20,000 Allowance shall be included in the Base Bid for the A/E to create "Record Drawings" as detailed in Section 017700 Contract Closeout.

A \$300,000 Allowance shall be included in the Base Bid for Unforeseen Conditions and General Construction Contingency. It is solely at the discretion of the Architect/Engineer/Owner what costs may be applied to this Allowance.

Supplier/Subcontractor list: Appendix A, submit with Bid; Appendix C submit within 24 hours after Bid opening.

Unit Prices: Appendix B, submit with Bid

Construction Dates:

The Contractor shall begin Work within seven (7) days after Award preparing submittals and procuring material. Actual Work shall begin on or about July 13, 2020 with all Work substantially completed by November 12, 2021. Final closeout shall be within thirty (30) calendar days thereafter. A warranty walk-thru will be held eleven (11) months from the date of substantial completion.

Note: The Substantial Completion date must be met to allow the Owner to move in prior to start of the Spring semester in January 2022.

Tax Exempt (non-profit)

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid or on any Application for Payment.

Owner will provide Tax Exempt Certificate upon request.

Hours of Construction:

Normal 7:00am-4:00pm Afterhours maybe arranged with the Owner

Permits and fees:

Include with Bid

Asbestos or other hazardous materials:

None Anticipated; if suspicious material is encountered, stop work immediately in the area and contact the Owner for clearance or removal.

General Project Information and Requirements:

Site protection: See Specifications See Section 015010

Material storage: On-site (Limited) and Off-site, the Owner will pay for material stored off-site with documentation of material stored and certificate of insurance on storage facility.

Parking: See Section 003000 1.07 for requirements

Communication: Job Superintendent shall have a cellular phone.

Fire Protection: See Section 003000 1.09 C for requirements

Salvage: The Owner has the right of first salvage. The Owner will supply a list of any items, not slated for reuse, which the Owner wishes to salvage. All items to be salvaged will be delivered to a location on the ISU campus as directed by the Owner.

Coordination With Owner: A minimum of 48 Hours prior notification of any closings, areas to be blocked off or utility shutdowns.

Smoking Policy: See Section 003000 1.06 for Rules

MBE/WBE/VBE Participation:

Indiana State University is committed to diversity and non-discrimination in all aspects of its operations. Refer to Section 001030 for full information and links to websites of MBE/WBE/VBE Firms, Each Prime contractor should actively solicit and include certified minority, women and veteran owned subcontractors in bid submissions if economically feasible.

The Minority, Women's and Veteran's Business Enterprise Participation Plan Section 001040 shall be **submitted with the Bid** of all Bidders. This Participation Plan will be considered during the proposal evaluation process. A standalone editable (fill in the blanks) PDF file has been uploaded to the plan room with the Bidding Documents to aid the Bidders in the submission of this required form.

Contact Mike Bonnett in ISU Purchasing Department 812-237-3600 with any questions.

Site Visits:

Dreiser Hall will be open and unlocked for Bidder visits on June 9, 10, 11 and June 24, 2020 from 9:00am until 3:00pm. These will be the only opportunities for Bidders to visit the site. There was an error in the Notice to Bidder and 8:00am was listed in error. The correct open time is 9:00am.

Owner Comments:

1. There is limited Contractor trailer and laydown space for this Project. The Contractor may use ISU remote parking lot N at NW corner 11th and Chestnut Streets for storage trailer parking.
2. Refer to Section 001010 Instructions to Bidders 1.03 for special Covid-19 guidelines.
3. Refer to Section 001010 Instructions to Bidders Part 2 2.01 for rules regarding Subcontractor and Supplier/Manufacturer Bid/Quote procedures to Bidders. Make sure all you Subs and Vendors are aware of these rules.
4. The adjacent Building and open spaces around Dreiser Hall. Contractors shall exercise caution when traversing these areas to avoid injury to pedestrians.
5. The Dreiser Hall fire alarm system is connected to the FACP in Gillum Hall. Contractor shall coordinate with Johnson Controls Fire Protection to perform an orderly shutdown of the fire alarm devices in Dreiser Hall while maintaining Gillum Hall fully functional.
6. While the Dreiser Hall Fire alarm system is shutdown ISU Police Department will provide a modified fire watch on the building during evening, overnight and weekend hours. Contractors are reminded of the one-hour fire watch required at end of day on workdays where any "hot work" occurred.
7. Last day and time for questions shall be end of day June 25, 2020. Any questions received after that date and time may not receive consideration.

- 8. This Agenda revised after Pre-Bid will be issued with the next Addendum and will become a part of the Bidding Documents.
- 9. A sign-in sheet page was issued with the Bidding documents. Attendees shall fill in their contact information and e-mail the sheet to Jonathan Young and Pat Teeters at the e-mail addresses on the sign-in sheet

Consultant Comments:

Contractor questions:

e.c. Electronic Project Folder